



EXHIBITOR-ONLY BADGE REGISTRATION

Use this form to request Exhibitor-Only Badges for personnel staffing your company's exhibit booth. Please type or print. Make copies if additional space is needed.

Important Deadlines

Hotel Reservation March 12	Badge Name Change/Substitution March 29	Registration Cancellation March 12
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Exhibiting Company Name: _____
All Exhibitor-Only Badges will display the exhibiting company name, there are no exceptions to this policy.

In the event of an emergency, please provide primary booth contact for Exhibitor-Only personnel.

Emergency Contact Name: _____ Phone: _____

Person Completing Form: _____ Title: _____

Phone: _____ Email: _____

Please check one box to indicate if each exhibit booth personnel is receiving a "Free Badge" per the Exhibitor-Only Badge Allocation Chart (page 2) or "Paid Additional Badge (\$300)". A unique email address is required for each booth registrant to receive registration and badge confirmation emails.

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Full Name: _____ Nickname: _____

Email: _____ Free Badge Additional Badge (\$300)

Payment Information

Registration will not be processed without payment, and payment cannot be taken over the phone or by email.

Payment (Additional Badge)

_____ No. of Additional Exhibitor-Only Badges @ \$300 each = \$_____ Total amount to be charged.

Enclosed check made payable to American Trucking Associations

AMEX MasterCard Visa

Credit card number: _____ Expiration Date: _____

Name on Card: _____

Signature: _____

Mail or fax completed form to:

ATA Registrations
PO Box 101360
Arlington, VA 22210
Fax: (703) 838-1701



Exhibitor-Only Badge Allocation Chart

Booth Square Feet	Max. Free	Max. Paid Additional	Booth Square Feet	Max. Free	Max. Paid Additional
100-300	3	3	900-1200	8	8
400-600	4	4	1300 & Up	12	12
700-800	6	6	Trailer Only	4	4

After a booth has used all of their allotted Free Badges – **Additional Exhibitor-Only Badges may be purchased for \$300 each (up to the maximum allotted Paid Additional Badges listed above).**

Install & Dismantle (I&D) Exhibit Badges will be available onsite at the TMC Registration Desk.

• I&D Badges will ONLY allow access to the Exhibit Hall during designated Installation & Dismantle times.

Exhibit personnel in excess of the maximum allotted Free and Paid Additional Badges, as indicated above, MUST register as a Full Meeting Attendee.

Exhibitor-Only Badge Includes:

- Access to exhibit hall
- Monday Viewing/Cocktail Period
- Tuesday Walk-Around Luncheon
- Wednesday Walk-Around Breakfast
- Coffee breaks

Exhibitor-Only Badge Does Not Include:

- Access to any business sessions
- Food functions OUTSIDE the exhibit hall

Full Meeting and Spouse/Guest registrants will have access to Exhibit Hall functions

Badge name changes/substitutions must be made by submitting the Exhibitor-Only Badge Name Change form with written notification no later than March 29. After March 29, all badge name change/substitutions must be made on-site at the TMC Registration Desk.

To cancel/downgrade from an Additional \$300 Exhibitor-Only Badge to a Free Exhibitor-Only Badge, submit the Exhibitor-Only Badge Name Change form with written notification no later than **March 12**, to receive a **refund minus a \$100 Administrative fee**.

Send all written notifications to:

ATA Registrations
PO Box 101360
Arlington, VA 22210
Email: registrations@trucking.org
Fax: (703) 838-1701

No refunds will be issued for cancellation or downgrade requests postmarked after March 12.

HOTEL INFORMATION



ConferenceDirect is the official housing bureau for TMC's Annual Meeting. Only those registered for the meeting will receive a hotel booking link in their registration confirmation email. The deadline to complete your hotel reservation at the TMC/ATA discounted rate is **March 12**.

HEADQUARTERS HOTEL (FULL MEETING REGISTRANTS ONLY)	NIGHTLY RATE (SINGLE/DOUBLE)
Hyatt Regency Orlando	\$264
OVERFLOW HOTELS	NIGHTLY RATE (SINGLE/DOUBLE)
DoubleTree by Hilton Orlando at SeaWorld	\$119
Embassy Suites by Hilton Orlando International Drive/I-Drive 360	\$194
Hampton Inn by Hilton Orlando International Drive/Convention Center	\$164
Hilton Orlando	\$269
Homewood Suites by Hilton Orlando International Drive/Convention Center	\$184
Hyatt Place Orlando Convention Center	\$149
Residence Inn Orlando Convention Center	\$149
Rosen Centre Hotel	\$229
Rosen Plaza Hotel	\$225
SpringHill Suites by Marriott Orlando Convention Center/International Drive Area	\$145

Nightly rates do not include taxes and fees, which are subject to change without notice. Rates may increase with additional occupancy.

A deposit equal to one night's room and tax is required and will be charged by the hotel on or around March 19.

If you need to make changes to your hotel reservation (arrival/departure/cancellation), please contact ConferenceDirect at (833) 638-6496 or tmc@conferencedirect.com, Monday – Friday, 10:00am – 6:00pm (EST). **ConferenceDirect will charge a \$30 cancellation fee** for any reservation cancellation made at any time.