



**EXHIBITOR-ONLY BADGE REGISTRATION**

Use this form to request Exhibitor-Only Badges for personnel staffing your company's exhibit booth. Make copies if additional space is needed. **Registrations requiring payment for additional badges, must include the credit card information.**

Important Deadlines			
Discounted Hotel Rate February 5	Change/Substitution/Transfer February 21	Registration Cancellation February 5	Registration Portal Shut-down February 28

**Exhibiting Company Name:** \_\_\_\_\_  
 All Exhibitor-Only Badges will display the exhibiting company name, there are no exceptions to this policy.

**In the event of an emergency**, please provide primary booth contact for Exhibitor-Only personnel.

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Person Completing Form: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Confirmation emails can only be sent to one email address.

Send ALL email confirmations to the Email listed above **OR**  Send email confirmation to the Registrant Email listed below  
 Please indicate if exhibit booth personnel is receiving a "Free Badge" or Paid "Additional Badge (\$300)". Subject to booth allotments on chart.

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  Free Badge  Additional Badge (\$300)

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  Free Badge  Additional Badge (\$300)

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  Free Badge  Additional Badge (\$300)

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  Free Badge  Additional Badge (\$300)

Full Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email: \_\_\_\_\_  Free Badge  Additional Badge (\$300)

Allow 3-4 business days for processing and receipt of confirmation email containing the hotel booking link.

**Payment Information**

**Paid Additional Exhibitor-Only Badge requests will not be processed without payment. All credit card information fields are required.**

\_\_\_\_\_ No. of Additional Exhibitor-Only Badges @ \$300 each = \$ \_\_\_\_\_ Total amount to be charged.

Submit completed form by email to [registrations@trucking.org](mailto:registrations@trucking.org) or by fax to (703) 838-1701.

AMEX  MasterCard  Visa

Credit card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

To pay by mail, send completed registration form and check made payable to American Trucking Associations:

**Remittance Address:**  
 American Trucking Associations - ATA  
 P.O. Box 201068  
 Dallas, TX 75320-1068

**Overnight Remittance Address:**  
 Lockbox 201068  
 American Trucking Associations - ATA  
 2975 Regent Blvd, Suite 100  
 Irving, TX 75063

TMC encourages all attendees to be fully registered so they may have full access to all open TMC task forces, study groups, educational sessions, and social/meal functions. Exhibitor-only badges only provide access to the exhibit area and a limited number of select sessions/events, which include The General Associates Meeting on Monday and How TMC Works for You: A Special Session for Exhibitor Personnel on Tuesday, during TMC's 2025 Annual Meeting. For more information on registration options, visit TMC's event webpage at <https://tmcannual.trucking.org>.



# EXHIBITOR-ONLY BADGE REGISTRATION

## Exhibitor-Only Badge Allocation Chart

Booth Square Feet	Max. Free	Max. Paid Additional	Booth Square Feet	Max. Free	Max. Paid Additional
100-300	3	3	900-1200	8	8
400-600	4	4	1300 & Up	12	12
700-800	6	6	Trailer Only	4	4

**Exhibit personnel in excess of the maximum allotment indicated above, MUST register as a Full Meeting Attendee.**

Install & Dismantle (I&D) Wrist bands will be available on-site with security.

• I&D wrist bands will ONLY allow access to the Exhibit Hall during designated Installation & Dismantle times.

Exhibit Booth related questions can be directed to [ataexhibits@trucking.org](mailto:ataexhibits@trucking.org).

### Exhibitor-Only Badge Includes:

- Access to exhibit hall.
- All applicable Exhibit Hall social/food functions.
- The General Associates Meeting on Monday and How TMC Works for You: A Special Session for Exhibitor Personnel on Tuesday.
- Social/food event tickets will be available for purchase onsite.

### Exhibitor-Only Badge Does Not Include:

- Access to any TMC task forces, study groups, educational sessions except those listed to the left.
- Social/food functions OUTSIDE the exhibit hall.

## CHANGE & CANCELLATION POLICY

**ALL change and cancellation requests require written notification and will not be processed by phone.** Changes include profile updates, substitutions and transfers. Send all written notifications to [registrations@trucking.org](mailto:registrations@trucking.org).

**CHANGES:** Friday, February 21 is the deadline for all change/substitution/transfer requests. Beginning Sunday, March 9 change requests can be made onsite at the TMC Registration Desk.

**CANCELLATIONS:** Wednesday, February 5 is the deadline to cancel a Paid Additional Exhibitor-Only Badge and receive a refund less a \$50 per person cancellation fee.

**No refunds for paid fees will be processed for cancellations received after February 5.**

**The Exhibitor Registration Portal will shut down at COB, February 28.**

## HOTEL INFORMATION



**ConferenceDirect** is the official housing bureau for TMC's Annual Meeting. Only those registered for the meeting will receive a hotel booking link in their registration confirmation email. The deadline to complete your hotel reservation at the TMC/ATA discounted rate is **February 5**.

HOTEL NAME	NIGHTLY RATE (SINGLE/DOUBLE)
Embassy Suites by Hilton Nashville Downtown	\$294
Grand Hyatt Nashville	\$304
Hampton Inn & Suites Nashville-Downtown	\$289
Holiday Inn Express Nashville Downtown	\$269
Home2 Suites by Hilton Nashville Downtown Convention Center	\$229
Omni Nashville Hotel	\$279
Renaissance Nashville Hotel	\$269
Residence Inn Nashville Downtown/Convention Center	\$280
SpringHill Suites Nashville Downtown/Convention Center	\$280
Tru by Hilton	\$229
The Westin Nashville	\$279

All nightly rates are for single/double occupancy and may increase with additional occupancy. Rates do not include taxes and fees, which are subject to change without notice.

Your hotel will charge a deposit of one night's room and tax to your credit card on or after February 13, 2025. Cancellations must be made at least (3) days or (72) hours prior to your arrival date to avoid a hotel cancellation fee of one night's room and tax.

**If you require assistance or need to make changes to your hotel reservation** (arrival/departure/cancellation), please contact ConferenceDirect at (833) 638-6496 or [tmc@conferencedirect.com](mailto:tmc@conferencedirect.com), Monday – Friday, 10 am - 6 pm (ET). ConferenceDirect will charge a \$30 cancellation fee for room cancellations made at any time. Should you cancel, this charge will appear on your credit card statement as "CONFIRECT\*TMC2025".

**TMC/ATA cannot assist with hotel reservations.**