

TMC Annual Exhibitor-Only Badge Online Registration Help Guide & FAQ

Are you an Exhibitor?

- Your company must be listed on the [Exhibit floor plan](#) to qualify as a exhibitor-only badge registration type.
- All registrations are subject to exhibit booth allotments per the badge allocation chart.

Exhibitor-Only Badge Allocation Chart					
Booth Square Feet	Max. Free	Max. Paid Additional	Booth Square Feet	Max. Free	Max. Paid Additional
100-300	3	3	900-1200	8	8
400-600	4	4	1300 & Up	12	12
700-800	6	6	Trailer Only	4	4

Exhibit personnel in excess of the maximum maximum allotment indicated above, MUST register as a Full Meeting Attendee.

- Registrations submitted by the primary exhibit booth contact supercede all other registrations.
- Before registering - check with your booth's primary contact to ensure the booth has not exceeded its allotted badge counts.
- You MUST be registered to gain access to the Exhibit Hall floor, except during I&D hours.

Exhibitor-Only Badge registrations can now be processed [online](#) or by submitting the [form](#).

- If submitting the form, payment information must be included if registering Paid Additional Exhibitor-Only Badges (\$300 each).
- Currently, our system does not support submitting registration requests via excel files.
- **Very Important!** Do not register online as a Exhibitor-Only Badge, until you confirm with your booth's primary contact that allotted badges remain.
 - ✓ Exhibitor-Only badges that exceed the booth's allotment will be cancelled and paid additional badges will be refunded. Notification will be emailed to the registrant and the booth's primary contact. If you secure your room and your registration is cancelled, you will need to register as a full meeting attendee or your room will be cancelled by ConferenceDirect. It is the Exhibiting company's responsibility to monitor their badge registrations.

In addition to being able to register online for Exhibitor-Only Badges, online Multi-Person registration is also available.

Registering yourself

[Register online through ABS here.](#)

Login screen

Enter your Username and Password

Select- Login

Login

The screenshot shows a login form with the following elements:

- Username field: faketester@zaman.com
- Password field: masked with asterisks
- Links: [Forgot Username](#), [Forgot Password](#)
- Buttons: [Create an Account](#), [Login](#)

- If you have issues with your web credentials – see the FAQ below for Login, Username and/or Password assistance.

Contact Information screen

Review and submit any profile changes to registrations@trucking.org.

Emergency Contact Information is now a required field. You will not be able to continue if left blank.

Select- Register

TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA -

3/4/2024 TO 3/7/2024

Contact Information

Phone				
Phone Location	Phone Number	Main	Do Not Call	Actions
Add New Phone Number				

Email			
Email Location	Email Address	Main	Actions
BUSINESS	faketester@zaman.com	<input checked="" type="checkbox"/>	✎
Add New Email Address			

Emergency Contact Info: Fake Profile Zaman

Name:

Relationship:

Phone Type:

Phone Number:

[Register Someone Else >](#)

[Register >](#)

Customize Experience screen

The meeting box is automatically checked – this is correct. Do not select any other boxes on this screen.

Select – Continue

Customize Experience

TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 -
New Orleans, LA

Additional Meeting Products	Day and Time	Price	Select
Spouse/Family Registration	03/04/2024 7:00 AM - 03/04/2024 7:00 AM	Your Price : Non Member: \$600.00 USD	<input type="checkbox"/>

AMOUNT DUE - \$1,400.00



[Continue >](#)

My Cart screen

TMC's 2024 Annual Meeting & Transportation Technology Exhibition should be the only Product Name shown.

Select- Continue

My Cart

My Cart	Shipping & Billing	Review & Payment
Product Name	Total Price	Edit/Remove
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Ship Customer: Fake Profile Zaman	\$1,400.00 USD	 
		Total Amount: \$1,400.00 USD
Contact Information:		
Fake Profile Zaman Phone: Email: faketestester@zaman.com		
Continue		

Review & Payment screen

Very Important! Do not register online as a Exhibitor-Only Badge, until you confirm with your booth's primary contact that allotted badges remain.

Exhibitor-Only badges that exceed the booth's allotment will be cancelled and paid additional badges will be refunded. Notification will be emailed to the registrant and the booth's primary contact. If you secure your room and your registration is cancelled, you will need to register as a full meeting attendee or your room will be cancelled by ConferenceDirect. It is the Exhibiting company's responsibility to monitor their badge registrations.

In the Promotion Code field type in all caps and no spaces, the code below that applies to your badge.

Select- Apply

Exhibitor-Only Badge (member or non-member company)

Promotion Code: **EXHONFR** (all caps/no spaces)- Reduces registraton rate to \$0

My Cart

My Cart	Shipping & Billing	Review & Payment
Order Summary		
Product Name		Total Price
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Fake Profile Zaman .		1,400.00
	Items (1)	1,400.00
	Shipping	0.00
	Tax	0.00
	Coupon Amount:	- 1,400.00
	Total:	0.00
Promotion Code: EXHONFR EXHONFR Remove		
Coupon applied successfully.		
Please enter an alternate email address where meeting confirmation should be sent: <input type="text"/>		
<input type="checkbox"/> I accept ATA's Terms of Use		
Back		Place Your Order

ALL Paid Additional Exhibitor-Only badges are \$300. If your total due is less/more than \$300 you are not using the correct code. Email registrations@trucking.org with your name, title, company and email address and we will verify your profile to ensure the correct rates are shown.

New in 2024 – There is a \$50 change fee for ALL Paid Additional Exhibitor-Only Badge change requests submitted after February 2.

Member Company - Paid Additional Exhibitor-Only Badge

Promotion Code: **EXHONAB** (all caps/no spaces)- Reduces registraton rate to \$300 (payment is required)
 Enter credit card information, select Place Your Order

My Cart

My Cart		Shipping & Billing	Review & Payment
Order Summary			
Product Name			Total Price
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Test Zaman .			850.00
		Items (1)	850.00
		Shipping	0.00
		Tax	0.00
		Coupon Amount:	- 550.00
		Total:	300.00

Promotion Code: **EXHONAB**

Coupon applied successfully.

Non-Member Company- Paid Additional Exhibitor-Only Badge

Promotion Code: **EXHONABN** (all caps/no spaces), Reduces registraton rate to \$300 (payment is required)
 Enter credit card information- select Place Your Order

My Cart

My Cart		Shipping & Billing	Review & Payment
Order Summary			
Product Name			Total Price
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Fake Profile Zaman .			1,400.00
		Items (1)	1,400.00
		Shipping	0.00
		Tax	0.00
		Coupon Amount:	- 1,100.00
		Total:	300.00

Promotion Code: **EXHONABN**

Coupon applied successfully.

Confirmation screen

Once payment is applied, the Confirmation screen with your order number will appear. A separate registration confirmation email, with the hotel booking link, will generate and send.

Confirmation

Thank you for your order! Your order summary is below and a confirmation will be sent to you at faketester@zaman.com within 30 minutes.

[Print](#)

Order Number: 9000933032

Order Date: 11/15/2023

Item	Quantity	Price	Total
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA	1	\$0.00 USD	\$0.00 USD
Item(1)			\$0.00 USD
Tax			\$0.00 USD
Total:			\$0.00 USD
Billing Info:		Shipping Info:	
Fake Profile Zaman Fake Tester IDI - Fake non-member Allied 1100 Peachtree Street Atlanta, GA 30309 USA		Fake Profile Zaman Fake Tester IDI - Fake non-member Allied 1100 Peachtree Street Atlanta, GA 30309 USA	
Payment Method:		Shipping Method:	

[Register Someone Else](#)

Registering Someone Else ([Multi-Person Registration](#)) – Exhibitor-Only Badge

You can register someone else by logging in again or by selecting Register Someone Else on the Confirmation screen.

or Log in and select – Register Someone Else on the Contact Information screen

Contact Information

Phone	
Phone Location	Phone Number
Add New Phone Number	
Email	
Email Location	Email Address
BUSINESS	faketester@zamar
Add New Email Address	
Emergency Contact Info: Fake Profile Zaman	
Name:	<input type="text"/>
Relationship:	<input type="text"/>
Phone Type:	<input type="text" value="Cell"/>
Phone Number:	<input type="text"/>

[Register Someone Else >](#)

Add Registrant screen

Enter their email address (email must match the email in their profile).

Select - Look up

No record found – enter a new email and select- Look up again

or select- Add a new user to create a new profile.

Add Registrant

User Information:

Email Address:

No record found

[Look up again](#) [Add a new user >](#)

Select – Add User

Add Registrant

User Information:

Email Address:

User(s) found:

Name	Email Address	Phone	Address	Employer	Affiliate
Test Zaman	testprofile@zaman.com		160 Ridgeview Rd Danville, KY 40422 USA	Frito-Lay, Inc.	Kentucky Trucking Association;Frito-Lay, Inc.;PepsiCo, Inc.

[Look up again](#) [Add User >](#)

Contact Information screen

The contact information (red arrows) shown is the users. Emergency Contact Information are required fields. You will not be able to continue if left blank (user or registrant).

Select- Register

TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA -

3/4/2024 TO 3/7/2024

Contact Information

Phone				
Phone Location	Phone Number	Main	Do Not Call	Actions
Add New Phone Number				

Email				
Email Location	Email Address	Main	Do Not Call	Actions
BUSINESS	genericemail@zaman.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Edit
Add New Email Address				

Emergency Contact Info: Mr. Generic Zaman	
Name:	<input type="text" value="Michelle Zaman"/>
Relationship:	<input type="text" value="Friend"/>
Phone Type:	<input type="text" value="Cell"/>
Phone Number:	<input type="text" value="7038387921"/>

Emergency Contact Info: Test Zaman	
Name:	<input type="text" value="Michelle Zaman"/>
Relationship:	<input type="text" value="Friend"/>
Phone Type:	<input type="text" value="Cell"/>
Phone Number:	<input type="text" value="7038387921"/>

Register >

Customize Experience screen

The meeting box is automatically checked – this is correct. Do not select any other boxes on this screen.

Select – Continue

Customize Experience

Test Zaman			
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA			
Additional Meeting Products	Day and Time	Price	Select
Spouse/Family Registration	03/04/2024 7:00 AM - 03/04/2024 7:00 AM	Your Price : Non Member: \$300.00 USD	<input checked="" type="checkbox"/>
			AMOUNT DUE - \$850.00



Continue >

My Cart screen

TMC's 2024 Annual Meeting & Transportation Technology Exhibition should be the only Product Name shown.

Select- Continue

My Cart

My Cart	Shipping & Billing	Review & Payment
Product Name	Total Price	Edit/Remove
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Ship Customer: Test Zaman	\$850.00 USD	 
		Total Amount: \$850.00 USD
Contact Information:		
Mr. Generic Zaman Phone: Email: genericemail@zaman.com		
Continue		

Review & Payment screen

See Exhibitor-Only Badge codes above – All exhibitor-only registrations are subject to booth allotments.

Confirmation emails will send to registrant's email (testprofile@zaman.com) unless an alternate email is entered here. Confirmations can only send to one email address.

Select – Place Your Order

My Cart

My Cart	Shipping & Billing	Review & Payment
Order Summary		
Product Name	Total Price	
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Test Zaman	850.00	
	Items (1)	850.00
	Shipping	0.00
	Tax	0.00
	Coupon Amount:	- 850.00
	Total:	0.00
Promotion Code: EXHONFR	EXHONFR	Remove
Coupon applied successfully.		
Please enter an alternate email address where meeting confirmation should be sent: <input type="text" value="registrations@trucking.orgAA"/>		
<input checked="" type="checkbox"/> I accept ATA's Terms of Use		
Back	Place Your Order	

Confirmation screen

Once payment is applied, the Confirmation screen with your order number will appear. A separate registration confirmation email, with the hotel booking link, will generate and send.

Billing Info: User

Shipping Info: Registrant

Confirmation

Thank you for your order! Your order summary is below and a confirmation will be sent to you at genericemail@zaman.com within 30 minutes.

[Print](#)

Order Number: 9000933534

Order Date: 11/17/2023

Item	Quantity	Price	Total
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA	1	\$0.00 USD	\$0.00 USD
	Item(1)		\$0.00 USD
	Tax		\$0.00 USD
	Total:		\$0.00 USD
Billing Info:	Shipping Info:		
Mr. Generic Zaman Test Profile, MC Member FedEx Freight 8285 Tournament Drive Memphis, TN 38125 USA	Test Zaman Driver Frito-Lay, Inc. 160 Ridgeview Rd Danville, KY 40422 USA		
Payment Method:	Shipping Method:		

[Register Someone Else](#)

Repeat the process or log out.

FAQs

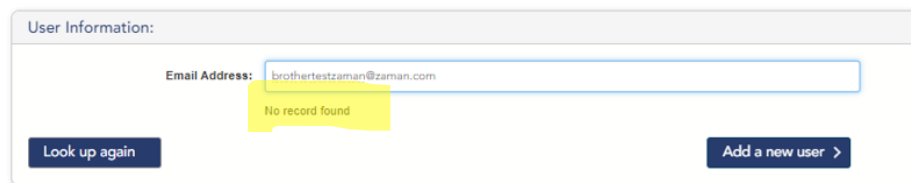
Login, Username and/or Password assistance.

- If you do not know your login information (username and/or password) and need your web credentials, email registrations@trucking.org with the information below. Employees of ATA member companies can also email atamembership@trucking.org.
 - ✓ Full name, Nickname if applicable, Company, Title and Email address
 - ✓ All profiles must have a unique and valid email address. Our system does not support multiple profiles with the same email address.
- If you have tried retrieving your web credentials by selecting Forgot Username and/or Forgot Password and did not receive the directions, contact registrations@trucking.org with the information above and we will assist you. There might be something that needs corrected on your profile.
- If you have previously attended an event with ATA, please do not create a new profile. Email registrations@trucking.org with the information above and we will research your profile and follow-up with your web credentials. Employees of ATA member companies can email atamembership@trucking.org.
- Our system now supports registering others/multiple people with your web credentials.

When entering the Add Registrant's email address and you get a No record found notification:

- ✓ If you know this person has a profile, email registrations@trucking.org with their information above and we will verify their profile and let you know they are good to be registered now. Employees of ATA member companies can email atamembership@trucking.org.
- ✓ If this person has never had a profile – Add a new User and create a new profile.

[Add Registrant](#)



The screenshot shows a web form titled "User Information:". It contains an "Email Address:" label followed by a text input field containing "brothertestzaman@zaman.com". Below the input field is a yellow notification box with the text "No record found". At the bottom left of the form is a dark blue button labeled "Look up again". At the bottom right is a dark blue button labeled "Add a new user >".

- Common issues we get with web credentials/issues retrieving or resetting your username/password:
 - ✓ Old/inactive profiles, multiple profiles, wrong/bad/fake email address, web credentials were never created.

Profile updates.

- Send profile update requests to to registrations@trucking.org. Employees of ATA member companies can email atamembership@trucking.org.
- Requesting updates before you register ensures that you are correctly linked to your employer and receive the correct registration rate.

Confirmation emails.

- Our system can only send confirmation emails to one email address.
- If submitting a registration form the confirmation email can be sent to the registrant's email OR an alternate email as indicated on the form. Our system is either/or and not both. Allow 3-4 business days for processing and receipt of the confirmation email with hotel booking link.
- When registering others, the confirmation email will send to the registrant's email (the same email used to Add a New User) unless an alternate email is entered on the Review & Payment screen.

Order Summary

Product Name	Total Price
TMC's 2024 Annual Meeting & Transportation Technology Exhibition - March 4-7, 2024 - New Orleans, LA Fake Profile Zaman .	1,400.00
Items (1)	1,400.00
Shipping	0.00
Tax	0.00
Total:	1,400.00

Promotion Code:

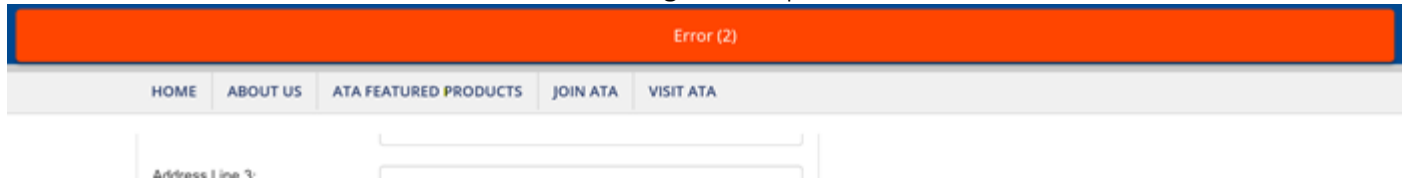
Please enter an alternate email address where meeting confirmation should be sent.

Payment :

- After registering online, allow 30 minutes for receipt of the confirmation email with the hotel reservation link.
- Can't locate your confirmation email?
 - ✓ If registered **by** someone else reach out to that person and ask if they have it.
 - ✓ Check your spam filter.
 - Add meeting_confirmation@trucking.org and donotreply@trucking.org to your safe senders list. Do not reply to either of these email addresses. They are not monitored and your email will not be seen.
- Email registrations@trucking.org to request a copy of your confirmation email.

Received an "Error (2)" message.

This error occurs when there is an issue with the registrant's profile.



Email registrations@trucking.org with the registrant's contact information. It must include all the items below.

- Full Name
- Nick Name (if applicable)
- Company
- Address, City, State, Zip
- Title
- Email address
- Any additional information like old company, old email address, etc.

Once the update is completed, we will email the registrant's new username and password.

Received a “Coupon not found” error.

Delete the code and any spaces. Type the code with all caps and no spaces.

If you still get the error, select – Back, empty your cart by selecting the trash can on the My Cart tab, select OK, log out and log in again.

The image shows a checkout page with a 'Promotion Code' field containing 'EXHONAB'. Below it, a yellow box displays the error 'Coupon not found'. The page also shows a 'No Address Available' message and a 'Payment' section with options for American Express and Mastercard. A 'My Cart' modal is open, displaying a confirmation message: 'www.atabusinesssolutions.com says Deleting this will delete the conference and sessions from your cart. Are you sure to delete?'. The modal has 'OK' and 'Cancel' buttons. The cart items section shows 'TMC's 2024 Annual Meeting in Transportation Technology Conference' with a 'Remove' button. The total amount is '\$1,400.00 USD'. A 'Back' button is visible at the bottom left of the page, and a 'Continue' button is at the bottom right of the modal.

Are you a sponsor?

Email atasponsorships@trucking.org for information. Sponsorships can provide you with details on what is included in your sponsor contract.

I am an Exhibitor, but my company isn't showing up on the [Floor Plan](#).

Email ataexhibits@trucking.org with exhibit booth questions.